

DOE Budget Results Council

Training Subteam

**“Financial Management Training Throughout the
DOE Complex”**

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Budget Results Council-Training Initiative

Background: BRC approved an initiative to work with the DOE Management Career Council (FMCC) to improve the availability, quality and quantity of financial training available to the DOE financial community, both Federal and contractor.

What's Been Happening?

- BRC training subteam activities
- DOE Financial Management Career Council (FMCC)

BRC training subteam activities

-BRC training subteam formed:

Tom Foley (DOE-CH), Subteam Lead

Gayl Crandall (DOE-AL)

Brenda Ianiro (LLNL)

Kandi Massey (DOE-RL)

Chris Wiprud (RL/Fluor Hanford)

*******Thanks** to you for such good people!*****

What's the BRC training subteam working on?

Looking at the financial management training that is out there now in the DOE-CFO community for *YOU* to use.

BENEFITS:

- Save time
- Save development costs
- Share training resources

How Are We Doing It?

- Used the BRC Training Survey results
- All training survey results can be found on the BRC web site:

<http://info.inel.gov/fmsic/brctraining.htm>

- Selected some courses you developed and started to review and summarize them

Sample Course Summary

Title of Course: **Unallowable Costs**
Format: Web based
Target Audience: Financial and program managers
Length: 27 Web pages
Owner/Author: LLNL
Adapted by: LBNL
Contact:
Phone:

Summary:

- Defines cost allowability terms and criteria.
- Gives good, “real life” examples
- Geared towards specific contract, but many principles universal
- Useful links to local financial and procurement policies
- Easy to use

Sample Course Summary

Title of Course: **Federal Budget Process**

Format: Web based

Target Audience: DOE Financial Community

Length: 36 Web pages

Owner/Author: LLNL

Adapted by: LBNL

Contact:

Phone:

Summary:

- Identifies basic financial responsibilities and limitations within DOE
- Goes into detail on the Prime Contract
- Gives an overview of the Federal Budget Process
- Talks to the LBNL funding processes
- In general, this is a great course to go through for someone wanting more information on the DOE Federal Budget Process. Although the course does refer to one prime contract, the information is applicable throughout DOE.

Sample Course Summary

Title of Course: **Cost Accounting Overview**

Format: Briefing package

Target Audience: Battelle Pacific Northwest National Laboratory staff

Length: 107 hard pages

Provider: Battelle Pacific Northwest National Laboratory

Contact:

Phone:

Summary:

- Provides background on Battelle and the accounting structure at PNNL
- Describes the overhead/pool structure at PNNL, charge-out rates, unallowable costs, etc.
- This is very specific to PNNL

Sample Course Summary

Title of Course: **Financial Management Workshop at AL**
Format: Speaker with Presentations
Target Audience: DOE Financial Community
Length: 3 days (lecture format)
Provider: AL/OFCFO
Contact:
Phone number:

Summary:

- Gives a budget and financial overview of DOE that is applicable to all of DOE
- Reviews funds control, DISCAS, obligations, DHHS, payments, costs, reports and reimbursable work
- Targeted to AL customers, but applicable to the DOE financial community
- All presentations for the class are in PowerPoint
- Anyone wanting to learn more about budget and finance will benefit

Next Steps.....

-BRC training subteam will continue preparing training summaries

-Set up a Web link to the BRC/FMSIC Web site so that you will have access to these training summaries. Once the Web site is up and running, we will contact you.

-Let us know:

- ❖ If you have any new training you would like included**
- ❖ If you have any suggestions for the Web site**
- ❖ Any comments/suggestions?**

DOE Financial Management Career Council (FMCC) **Happenings**

-Check out the DOE Financial Management Development Program Web page:

<http://www.doeal.gov/ofcfo/fmdp/fmdp.htm>

-Contains info on current courses being held

-Self Study material on financial management topics:

*Audit responsibilities and contract closeout

- *DOE Contractor Acctg and Financial Oversight
- *Reviewing Uncosted Balances
- *Determining Construction Funding Source
- *Pricing
- *Reimbursable Work
- *Budget Validation

-Also lists the Self-studies currently under development

-Links to *Financial Management Development Program* curricula used to guide the professional development of DOE financial management personnel.

What is the FMCC Currently Working On?

- Introduction to DOE Financial Management Class
(May 14-23, 2002 in AL)
- Updating the Financial Management Development Program manual that supports the professional development criteria
- Developing a new mid-level Financial Issues Seminar covering (all in one place!) :
 - explanations of the the legal and regulatory framework governing DOE's financial management policies & practices
 - major issues facing DOE financial professionals

- financial standard setting groups and their impacts on you
- It will be a 2 ½-3 day course that will include some case studies and featured speakers from OMB, CFO, etc.
- An exciting course! —brainchild of AL (Dean Olson, Luis Martinez) and SR (Paul Anderson, Donna Germany)
- Demo in July